

**BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

**BOARD MEETING AGENDA**

**MONDAY, APRIL 4, 2011**

**I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.**

**II. PLEDGE TO THE FLAG (President Wolf)**

**III. PRAYER**

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**IV. APPROVAL OF THE MARCH 22, 2011 REGULAR BOARD MEETING MINUTES AND THE MARCH 22, 2011 COMMITTEE OF THE WHOLE MEETING MINUTES.**

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**V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

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**Student Representatives to the Board Report - Sarah Weingarten/Alyssa Jones**

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**VI. TREASURER'S REPORT**

**VII. PAYMENT OF BILLS**

General Fund

**304,965.97**

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

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XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

1) Volunteer Coach

**(ACTION ITEM)**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a volunteer girls softball coach for the 2010-2011 school year.

**Daniel Hestor**

The administration recommends that the Board of School Directors approve the recommendation of Mr. Hestor as a volunteer girls softball coach for the 2010-2011 school year.

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## A. PERSONNEL CONCERNS ( . . . continued)

**(ACTION ITEM)**

- 2) **Mrs. Tammy Ankabrandt**, instructional aide at Oak Flat Elementary School has submitted her letter of resignation as an instructional aide.

A copy of Mrs. Ankabrandt's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Ankabrandt's resignation as an instructional aide at Oak Flat Elementary School, as presented.

**(ACTION ITEM)**

- 3) **Mrs. Carol Beard**, Learning Support Teacher at Oak Flat Elementary School has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2010-2011 school year.

A copy of Mrs. Beard's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Beard's resignation for the purpose of retirement as a Learning Support Teacher, effective the conclusion of the 2010-2011 school year.

**(ACTION ITEM)**

- 4) **Mrs. Mary Wilhelm**, Learning Support Teacher at Plainfield Elementary School has submitted her letter of resignation for the purpose of retirement, effective June 30, 2011.

A copy of Mrs. Wilhelm's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Wilhelm's resignation for the purpose of retirement as a Learning Support Teacher, effective June 30, 2011.

**(ACTION ITEM)**

- 5) **Ms. Susan Benso**, grade three teacher at Oak Flat Elementary School has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2010-2011 school year. Ms. Benso's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Ms. Benso is entitled to a severance allowance in the amount of \$14,098.00, under option #2.

Option #1:

21 years of service X \$210.00 = \$4,410.00  
(14,500.00 maximum)

Option #2:

185.5 unused sick leave days X \$76.00 = \$14,098.00  
(14,500.00 maximum)

The administration recommends that the Board of School Directors accept Ms. Benso's letter of resignation for the purpose of retirement and her severance allowance of \$14,098.00 as presented.

## A. PERSONNEL CONCERNS ( . . . continued)

**(ACTION ITEM)**

- 6) **Mrs. Nancy Chamberlin**, fourth grade teacher at Oak Flat Elementary School has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2010-2011 school year. Mrs. Chamberlin's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Chamberlin is entitled to a severance allowance in the amount of \$14,500.00, under option #2.

Option #1:

38 years of service X \$210.00 = \$7,980.00  
(14,500.00 maximum)

Option #2:

239 unused sick leave days X \$76.00 = \$18,164.00  
(14,500.00 maximum)

The administration recommends that the Board of School Directors accept Mrs. Chamberlin's letter of resignation for the purpose of retirement and her severance allowance of \$14,500.00 as presented.

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**(ACTION ITEM)**

- 7) **Mrs. Vonda Farling**, secretary at Mt. Rock Elementary School has submitted her letter of resignation for the purpose of retirement, effective June 10, 2011. Mrs. Farling's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Farling is entitled to a severance allowance in the amount of \$9,500.00, under option #2.

Option #1:

39 years of service X \$175.00 = \$6,825.00  
(9,500.00 maximum)

Option #2:

210 unused sick leave days X \$50.00 = \$10,500.00  
(9,500.00 maximum)

The administration recommends that the Board of School Directors accept Mrs. Farling's letter of resignation for the purpose of retirement and her severance allowance of \$9,500.00 as presented.

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**(ACTION ITEM)**

- 8) **Mrs. Beverly Rosenberry**, secretary at Plainfield Elementary School has submitted her letter of resignation for the purpose of retirement, effective June 30, 2011.

A copy of Mrs. Rosenberry's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Rosenberry's resignation for the purpose of retirement, effective June 30, 2011.

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A. PERSONNEL CONCERNS ( . . . continued)

**(ACTION ITEM)**

9) **Ms. Kathy Gorka**, High School Life Skills Teacher has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2010-2011 school year.

A copy of Ms. Gorka’s letter is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Gorka’s resignation for the purpose of retirement, effective the conclusion of the 2010-2011 school year.

10) **Additional Per Diem Substitute Teacher**

**(ACTION ITEM)**

The administration recommends that the Board of School Directors approve the addition of the individual listed to the 2010-2011 per diem substitute teacher list as presented, pending all required paperwork.

**Sarah Lane**

**Elementary Education K-6**

**(ACTION ITEM)**

11) **Rebecca Whigham**  
Carlisle, PA 17015

Long-Term Substitute Middle School Seventh Grade English  
(replacing Mrs. Katie Magee who is on child-rearing leave)

**Education:**

Kenyon College (Bachelor’s of Science/Sociology)  
Wilson College (Certification English Education)

**Experience:**

Big Spring School District – Student Teacher/Substitute Teacher  
Diakon Wilderness Center: Wilderness Challenge Program – Instructor/Assistant Director

The administration recommends that the Board of School Directors appoint Mrs. Whigham to serve as a Long-Term Substitute Seventh Grade English Teacher, replacing Mrs. Mrs. Magee who is on child-rearing leave, retroactive to Thursday March 31, 2011 through the beginning of the 2011-2012 school year. Mrs. Whigham’s compensation for this position should be established at Bachelor’s, Step 1 \$40,092.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

A. PERSONNEL CONCERNS (. . . continued)

**(ACTION ITEM)**

12) **Ms. Amy Henry**, Guidance Counselor at the Middle School is requesting one day leave without pay for May 20, 2011.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Ms. Henry's request for one day leave without pay as presented.

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XIII. NEW BUSINESS (. . . continued)

B) **Credit Pay**

**(ACTION ITEM)**

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

<b>Krista Lupfer</b>	<b>2,400.00</b>
<b>Katie Magee</b>	<b>660.00</b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

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C) **Facilities Utilization Request**

**(ACTION ITEM)**

Mr. Scott Anderson is requesting permission to use the high school soccer fields for U15 and U19 games on April 10 – May 1, 8, 15 and June 5, 12, 2011 beginning at 1:00 p.m. and 2:45 p.m. Because the utilization dates are on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Mr. Anderson's request to use the high school soccer fields as presented.

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**XIII. NEW BUSINESS** (. . . continued)**D) Case F of 2010-2011****(ACTION ITEM)**

The parents of the student in Case F of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case F of 2010-2011 school year for a period of forty-five days. The student will be placed in an Alternative School from March 17, 2011 to May 20, 2011. During the period of exclusion, the student is not permitted on school property at any time for any reason.

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**E) Case G of 2010-2011****(ACTION ITEM)**

The parents of the student in Case G of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case G of 2010-2011 school year for a period of one year. During the period of exclusion, the student is not permitted on school property at any time for any reason.

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**F) Planned Course Adoption****(ACTION ITEM)**

Listed below is a completed planned course for board approval.

**High School - Art**  
**Ceramics II**

The administration recommends the Board of School Directors approve the planned courses as presented.

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**G) Renovation and Expansion of Mt. Rock Restroom****(ACTION ITEM)**

As discussed during 5-year Capital Plan, this is a self-help project that would take a roughed-in restroom and add the finishing and fixtures. Most of the labor would be provided in-house and materials would be purchased from state contract in the amount of \$26,421. Supplemental labor for masonry and plumbing, if needed, would cost \$9,800. Note: that \$9800 is below our formal bid threshold of \$15,300 under approved mandate relief. Total cost estimate is \$31,601.

The administration recommends the Board of School Directors approve the use of Capital Projects funding to renovate and expand the Mt. Rock Restroom at a cost not to exceed \$33,601.

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XIII. NEW BUSINESS (. . .continued)

**H) Renovation and Expansion of Mt. Rock Kitchen**

**(ACTION ITEM)**

As discussed with Mr. Gilliam at a previous board meeting, the MR Kitchen will require modifications to support the additional student population. This project will move the feeding line outside of the current kitchen wall and add some additional hardware for meal production. These changes would be done by Singer under their COSTARS contract at a total estimated cost of \$57,515.

The administration recommends the Board of School Directors approve the use of Capital Projects funding to renovate and expand the Mt. Rock Kitchen at a cost of \$57,515.

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**(ACTION ITEM)**

**I) Resolution of the Big Spring School District Requesting Authorization Submission of a Grant Application**

The administration would like to request submission of a grant application to the Pennsylvania Department of Community and Economic Development through the shared municipal services program. The township of West Pennsboro, the Borough of Newville, the Newville Borough Water and Sewer Authority and the Big Spring School District wish to enter into a Intergovernmental Cooperation Agreement whereby the municipalities and the Big Spring School District shall cooperatively develop a master plan for the Big Spring area.

The administration recommends the Board of School Directors approve the resolution for the submission of a grant application to assist with the completion of a master plan project for the Big Spring area.

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**J) Discussion of the May 2, 2011 Board Meeting**

**(DISCUSSION ITEM)**

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**K) Plainfield Factsheet**

**(INFORMATION ITEM)**

The Plainfield Factsheet that has been included with the agenda has resulted in a Right to Know request. The Plainfield Factsheet is an information item that will show some of the costs associated with the Plainfield closure, current expenses and how much the proposed Plainfield project was.

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**XIV. FUTURE BOARD AGENDA ITEM**

**XV. COMMITTEE REPORTS**

- A) District Improvement Committee – Mrs. Lopp
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf
- H) Tax Collection Committee (TCC) – Mr. Wolf

**XVI. SUPERINTENDENT’S REPORT**

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**XVII. BUSINESS FROM THE FLOOR**

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**XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

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**XIX. ADJOURNMENT**

Meeting adjourned \_\_\_\_\_ P.M.

**NEXT SCHEDULED BOARD MEETING: Monday, April 18, 2011**